



Broken Hill High School

No Reward Without Effort

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Policy in relation to mobile phones, camera phones, cameras and listening devices.

Students are allowed to bring these items to school however, it is at their own risk. Broken Hill High School (BHHS) accepts no responsibility for misplaced, damaged or stolen items. These devices may be utilised responsibly during BHHS break times such as recess and lunch.

At times, phones may be required for class activities however, this will be determined by each individual teacher. If a teacher determines that the phone is not being used appropriately and/or not in conjunction with the classroom expectations then the following may occur:

Classroom Teacher

- If phone is out student will be asked to put the phone away. Student will be given a maximum of 2 warnings. If student does not follow instruction to put phone away then they will be asked to hand their phone over to the teacher.
- If phone is handed over the student will get the phone back at the end of the lesson. Teacher will let the student know this.
- If phone is not handed over after explaining it will be returned at the end of the lesson. The teacher will let the student know that the Head Teacher (HT) will be informed. If the phone is out and disrupting the learning of others, the teacher may ask for the HT or the Deputy Principal (DP) to assist if the HT is unavailable.

Head Teacher

- If the phone is handed to the Head Teacher it will be returned to the student at the end of the day. The phone will be kept in the Front Office until the end of the day.
- If the phone is not handed over to the HT the DP will be notified.

Deputy Principal

- If the phone is handed over to the DP the student's parent/carer will be contacted and the student may pick the phone up at the end of the day from the Front Office.
- First offence – if the phone is not handed over to the DP, the student's parent/carer will be contacted to come to the school to collect the phone.
- Second offence – if the phone is not handed over to the DP, a suspension warning will be given for continued disobedience. The student's parent/carer will be contacted to come to school to collect the phone.
- Third offence – if the phone is not handed over to the DP, a short suspension will be given for continued non-compliance with the BHHS mobile, camera phone and audio device policy.

If a student needs to use a telephone (in the case of an emergency) they should go directly to one of the following; the Front Office, one of the Deputy Principals or the Head Teacher Welfare who will arrange telephone access. If a parent/carer needs to urgently contact a student during class time please call the Front Office **not** the student's mobile. In case of examinations and/or assessment tasks phones may be required to be handed in to the supervisor of the task.

Further disciplinary action as outlined in the School Discipline and Welfare Policy will be involved if phones are brought into the school and used in anyway that:

- Interferes with the learning environment or the efficient operation of the school;
- Interferes with the privacy of any member of the school community;
- Threatens or is likely to threaten the safety or wellbeing of any person;
- Is offensive or inappropriate, Constitutes bullying or harassment; or
- Is in breach of the law.

Cases where phones are used to bully, harass or threaten other members of the school community or in any other breaches of the law, the school will notify the police.

I am aware of the rules relating to the use of mobile phones, camera phones, cameras and listening devices at Broken Hill High School.

I am aware that failure to comply with these guidelines may result in confiscation of the item and/or disciplinary action, including suspension as outlined in the School's Disciplinary Policy. In cases where use is in breach of the law, the police will be notified.

Student Name: _____ Signature: _____

Parent/Carer Signature: _____ Date: _____